

Yavapai College SLOA Committee

Minutes

Friday, August 22, 2025 9:00-10:30 am

ZOOM (Meeting ID TBD)

<https://yavapai.zoom.us/j/98050193579?from=addon>

Topic	Discussion	Action
Call to order/ Establish Quorum	<p>Voting Members: Chair: Bambi Pish-Derr (Chair, AD2) Faculty: Aderemi Adedokun (AD5), Eric Hall (AD5), Sean Holmes (AD5), Jennifer Jacobson (AD4), Robert Moon (AD1), Jennifer Riley (AD5), Casey Truse (AD2), Megan Vandermeer (AD2) Staff: Stacey Hilton (OIS), Kim Howell (OIS), Cal Peterson (Stu Dev) Student: Kelley Maerz</p> <p>Non-Voting Members: Staff: Shelly Gilliam (Lib Serv), Sarah Southwick (OIS) ELT: Doug Berry (ELT), Marylou Mercado (ELT)</p>	
Minutes	<ol style="list-style-type: none"> Review minutes from August 2025 meeting <ol style="list-style-type: none"> The committee reviewed the minutes and voted to approve them. 	
	<ol style="list-style-type: none"> Discuss the proposed Digital Literacy ILO <ol style="list-style-type: none"> Draft of Digital Literacy Outcome (proposed by Dr. Berry): Digital literacy is the ability to access, evaluate, create, and communicate information through digital and AI technologies, applying ethical judgment across academic, professional, and civic contexts. Student Development discussed having Digital Literacy and feel it should be its own ILO. At this point, they do not currently assess it, but they would works towards being able to do so. Library Services commented that AI and digital literacy are being built into offerings by the tutoring center and in the Academic Success orientation. None of these services are required for students. BSN like that it has AI in the definition and feel it should be embedded within the 100 and 200-level courses, like within the Gen Ed courses. Do not currently teach in 300- and 400-level courses, but it might be able to be included in the Nursing Informatics type courses. The Associates has a similar situation. Social Sciences requested feedback but had not received any in time for the meeting. Some courses ae structured to provide the digital resource students must incorporate in their essays rather than requiring the students to find their own, partly due to not having pre-requisites on courses. Business has one course that could contain digital literacy – Personal Finance. 	<p>Sarah will reach out to other institutions with Digital Literacy as an ILO and inquiry as to what it means at a faculty level and an institution level.</p> <p>Remi will reach out to GCU and inquire about their assessment of Digital Literacy.</p> <p>Bambi will take it to the Micro-credentialing Committee for consideration.</p>

	<ul style="list-style-type: none"> g. CNT assumes students already have a base of digital literacy to come into their courses that the students should be ready to use. h. From a student perspective, students use Grammarly and other types of AI for writing assistance. It would be valuable to learn how to actually use it and the ethical uses of it. i. There was a suggestion to build a course all students need to take that focused on digital literacy or an idea to embed it in a new student orientation. An added suggestion was to propose it as a micro-credential. j. There was a general comment that many courses do not have existing pre-requisites on courses meaning the students can take the courses in whatever order they want. This would mean there is no guaranteed way to build digital literacy skills in a liner way. k. A general consensus is that there should be more policies and procedures around AI. Babmi shared that the Instruction Committee is looking into reviewing and revising the current AI policies. l. While an ILO needs to be measured throughout the college – in Gen Ed, CTE, and cocurricular areas – that does not mean every area has to measure Digital Literacy. m. The committee would like to learn how assessment of digital learning looks and how it is assessed throughout a college. 	
	<p>3. Assessment Day (A-Day) Updates</p> <ul style="list-style-type: none"> a. A-Day Activity <ul style="list-style-type: none"> i. Kim overviewed the activity as another way to get faculty involved. ii. There was a request to open the form up to full-time faculty who will be attending digitally. b. A-Day Packet <ul style="list-style-type: none"> i. Sarah provided an overview of the A-Day packet. There was a suggestion to add a way to gather Digital Literacy feedback to the packet, perhaps a QR code with a short form. c. Virtual Rooms <ul style="list-style-type: none"> i. There was a request to create a list of remote full-time faculty and send them a directed email with links to the virtual sessions and a virtual A-Day packet. 	<p>Kim and Sarah will create a digital version of the A-Day Activity for online FT faculty attendees. Additionally, they will find a way to solicit Digital Literacy ILO in the packet.</p> <p>Stacey will work with Sarah to identify remote FT faculty who need to be contacted about A-Day virtual sessions and packet.</p>
	<p>4. Review monthly topics for SLO Assessment</p> <ul style="list-style-type: none"> a. Sarah put together a list of topics to be presented over the year. She will build a Canvas module for each topic to be reviewed and discussed by the committee each month. b. The committee reviewed the list of topics and voted to approve them. 	<p>Sarah will create a Canvas module around the first topic – Why SLO Assessment – and make it available to the committee for review and discussion at the October meeting.</p>

	<p>5. Other updates/New Business</p> <ul style="list-style-type: none"> a. 11/07/25 NEean Fall Forum: Assessment in the Age of AI: People First, Programs Forward b. 01/30-31/26 13th Annual SLO Symposium c. 04/10/26 Assess Arizona Regional Assessment Conference 	
	6. Adjourn	
	<p><u>DEADLINES & REMINDERS</u></p> <ul style="list-style-type: none"> • Next meeting: October 10th, 2025 at 9:00 am • Assessment Day is Friday, September 26th 	