

## THIRD-PARTY FUNDRAISING PROPOSAL AND AGREEMENT

The purpose of this Third Party Fundraising Proposal and Agreement is to confirm the understanding between Yavapai (Sponsoring College Foundation (YCF) and **Organization**) regarding the fundraising event to be conducted by you to benefit Yavapai College (YC) and/or YCF.

## **Organization Information**

	City	State	Zip
Title	Phone	email	
	Title		

## **Fundraising Activity Information**

Name of Event or Fundraising Initiative				Date of Event	
Location (city & venue):					
Description of Fundraising Activity:					
Will you be serving alcohol at the event?	YES		NO		
How will revenue be generated?					
, - ,	YES		NO		
If "NO", who else is benefitting?					
What muticipation and an if any day of					
What participation or resources, if any, do you request from YCF?					
How do you plan to publicize the fundraising activity?					
Anticipated total revenues:		Antici	pated total expenses:	Anticipated total donation to YCF:	
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## **Terms and Conditions:**

**Sponsoring Organization** agrees to provide **YCF** proceeds from the Event within thirty (30) days after the Event.

Contributions will be accompanied by an accounting of donations. Sponsoring Organization shall seek approval by an official of **YCF** if for any reason there is a delay in compiling this information or disbursing funds.

Sponsoring Organization represents to YCF that: (a) it will comply with all applicable laws during the planning, promotion, and conduct of the Event; (b) all necessary insurance, licenses, registrations, filings and permits will be obtained and will be in force. (a copy of which shall be attached to this document.)

Any and all advertising and promotional materials to be used in support of this Event must be submitted to **YCF** for its review and written approval prior to production. **Sponsoring Organization** may not use any trademarks, service marks, logos, or other property of **YCF** in any of its advertising or promotional materials without prior written approval.

All collateral material relating to the Event must specify at the point of solicitation: (a) that **YCF** is the benefiting organization; (b) that written information about **YCF** is available by calling (928) 776-2025; and (c) the actual or anticipated proceeds that will benefit **YCF**.

**Sponsoring Organization** agrees to indemnify and hold harmless **YCF** from any and all third-party claims made in connection with this fundraising activity, and from any and all claims relating to purchases made by consumers from **Sponsoring Organization** as part of this Event.

Each party will forward to the other any complaints and responses to complaints, or comments it receives relating to this fundraising effort.

Nothing in this document shall be construed to authorize **Sponsoring Organization** or any of its employees or representatives, to act as an agent of **YCF**.

The Yavapai College Foundation, formed in 1972, pursues excellence, opportunity, and access in education with financial support for students, development support for faculty, and program support for Yavapai College. The Foundation welcomes private donations to bridge the ever-increasing gap between public funding and student needs.

Thank you for your support!

Proposed by:

Approved by:

Name: Title: Organization: