



YCSA PROFESSIONAL DEVELOPMENT AND TRAINING MEETING

November 14, 2019, 3:30 PM

Meeting Notes

Committee Members present:

Dunnigan, Charlotte <Charlotte.Dunnigan@yc.edu>; Ferguson Bryan, Robb <Robb.FergusonBryan@yc.edu>; Helm-Correa, Alexandra <Alexandra.Helm@yc.edu>; Hersh, Jane <Jane.Hersh@yc.edu>; Schlegel, Lisa <Lisa.Schlegel@yc.edu>; Wrublik, Sureka <Sureka.Wrublik@yc.edu>

Documents provided/shared for the meeting:

YCSA Professional Development Budget Proposal (Draft)

Document outlining draft YCSA professional development policy and procedures

Jane called the meeting to order at 3:33 PM.

Alex shared the PD document with the draft policy and procedures.

After discussion, it was decided to deconstruct the second paragraph of the procedures into bullets.

ACTION: Alex will send the entire document to the committee, and Charlotte will work on reworking it into bullet points.

Jane shared the draft Request for YCSA Professional Development Funding Budget Year 2020-2021.

The document was reviewed thoroughly, and changes made during the review.

Jane will continue to develop the budget request.

Once it is reviewed by the committee, the co-chairs will request that the budget proposal and the supporting documentation be placed on the Executive Board agenda for review and approval.



Future Agenda Items

LMS collaboration update – December

Informal survey (professional development priorities) meeting with HR (TBD)

Engagement Committee Survey Discussion – Engagement Committee Representative (Month TBD)

The meeting adjourned at 4:47 pm.

Next meeting – TBD