

AGENDA

YCSA – Employee Recognition Committee

2019 – 2020

Date: December 11, 2019

Meeting Location: Bld. 3-106 & via Zoom

Note Taker: Zackary Wigle

8:30 a.m. to 9:30 p.m.



8:30 Welcome, Introductions: Linda Brannock

- Amber is excused from today meeting

8:35 **ERC Purpose:** To Improve staff engagement and job satisfaction through highlighting fellow employees with appreciation

8:40 Discussion Items

- Winter Celebration – Linda Brannock: Date of Winter Celebration: 12/13/2019 11-1
 - Decorating tomorrow (12th)
 - Linda to help the Solstice party on the Verde Campus
- Service Excellence Awards – Amber Lillie
 - Nov: 27 Awards
 - So Far Dec: 1
 - Plan to have Karen spearhead the awards prep to help facilitate 2/mo send out
 - Potential of stealing photos (Facebook) of Award recipient's idea from Verde?
 - Karen to talk with JJ about this
 - Zach suggested maybe using a different name, Linda suggested submitting idea, but this will have to be approved and discussed with the YCSA Board
- YC Way Awards – Jenn Zimmerman and Zach Wigle
 - Awards ordered, to arrive ~Dec 17th
 - Total: \$269.92 (Receipt to Karen and Linda)
 - PPT Sent to JJ for signage
 - Send out in duck soup before break; Jenn to make the Ducksoup
 - Webpage for nominations; Karen to follow up with Tim.
 - Planning for fall semester to start in February – Want nominees before May
- YCSA Website - Karen Smith and Sean Hagan
 - Schedule removal of Solstice and Winter Celebrations
 - Update YC Way Awards to list committee members and nominees
 - Strike "Nominate" blurb
 - Standard Service Excellence Month-to-Month change
- Budget – Karen Smith and Linda Brannock
 - Follow up on using HR FOAP to do the YCSA printing stuff (Generally)

- Candy Grams – Karen Smith and Jenn Zimmerman
 - Tabled until Jan 15th from 0830 to 0930
- Years of Service – Linda Brannock
 - Event in March some time
 - Idea to recognize degree completion and retiring in addition to years

9:25 Final Thoughts and Open Discussion

Next Meeting: January 15, 2019 Bld. 3-105 and via zoom 8:30 a.m.

Commitment – ERC is YOU! - Thank you for YOU!