



Employee Recognition Committee Meeting Notes 2019 / 2020

Date: July 1, 2020

Meeting Time: 1:00 p.m.

Note Taker: Linda Brannock

In attendance: Linda Brannock, Karen Smith, Emily Weinacker, Jenn Zimmerman, Zack Wigle

Call to Order:

Meeting called to order at 1:00 p.m. by Linda Brannock.

Minutes

- Roughrider High Five Awards
 - Linda said the YC High Five Awards are receiving great comments from both recipients and their supervisors.
 - All certificates are printed through Amber and currently with Linda to separate into each campus for easy delivery once back on campus.
 - No total for June 2020 was given at the meeting, but totals are included in meeting notes:
 - June week 1: 8
 - June week 2: 6
 - June week 3: 11
 - June week 4: 6
 - June total: 31
- YC Way Awards
 - Jenn slated the dates of July 6 & 7th to scrub names from nominees with Emily, Jenn and Amber doing the scrubbing.
 - Jenn will reach out to each nominee to get their picture for the Power Point
 - Jenn will set up and email out the nomination committee meeting invite on Monday July 06, 2020.
 - The team discussed the need to plan how we are going to award winner with convocation being virtual due to CONVID19.
 - Pre-record recipients receiving awards and check to see if this could be added to Convocation. Maybe something like publisher clearing hours.
 - Jenn suggested have winners come to campus, not tell them why their there, then surprise them.
 - Emily suggested talking with Mitchel from the pack for suggestions and Jenn will reach out to him about filming recipients.
 - Once the selection committee makes their suggestions Jenn will order awards, then maybe give out the awards by the end of July.
 - Jenn will price awards, and create the proposal working with Karen.

- YCSA Website
 - Karen reported needs for changes on website. Linda will email Karen High Five Awardees for July 2020.
 - Jenn suggested pulling current YC Way Awards info from the site and she will email recipient picture and information once winners are selected. Also discussed linking awardees info to the YC Way page.
- Budget
 - Karen reported current budget needs for the YC Roughrider High Five Awards for the fiscal year. Karen will create the official function form and budget request.
 - Per YC Way report Karen and Jenn will create official function form and budget request.
- Future meeting dates for 2020/2021 school year:
 - Linda will email out future meeting dates for the 2nd Wednesday of each month at 1:00 p.m... This is a change from current year with meeting dates of 1st Wednesday of each month which were at 8:30 a.m. but changed to 1:00 p.m.
 - Meeting changes to 2nd month will begin at the September 2020 meeting

Meeting adjourned: 1:42 p.m.

Next Meeting: Wednesday, August 05,2020 via zoom at 1:00 p.m.

**Commitment – YCSA is YOU? Thank you for
YOU!**