

YCSA COMMUNICATIONS COMMITTEE

MEETING MINUTES, June 15, 2022

In attendance: Tim Diesch, Katherine Anderson, Nicole Mangelsdorf, Paige Ruggles, Adrienne Carlos

The next YCSA newsletter will go out in July, likely the week of July 17. We will no longer create the newsletter in InDesign but will rather identify and utilize a template from Canva.com. Nicole, Tim, and Katherine will all make an effort to select a couple of different templates that we feel would serve our needs and share them with the full Communications Committee to select a final form.

Content for the July newsletter will include the following topics:

- President's update (Julie)
- Fall semester Convocation (Tim)
- HLC accreditation visit in September (Tim)
- ITS news (Julie/Nicole)
- CommEd (Adrienne)
- Facilities news (Tim)
- Professional Development Day recordings now in MyLearn (Katherine)
- Calendar events (Paige)
- HR news, like recent/upcoming retirements, award winners, new hires, and nominate your colleagues for recognition (Paige)

Next meeting: we likely won't need one in July, so Tim will send out an invite for Wed., Aug. 17.