YCSA Professional Development Day Planning

Meeting Notes

12.14.21 12-1 PM

Present: Gwen, Lee Ann, Katherine

Next meeting: 1.12.2022, 9:00am-10:00am, via Zoom
https://yavapai.zoom.us/j/97272079886?from=addon

1. **Conference Logo**

   Katherine sent the conference theme to Marketing. We should receive an initial concept back in January.

2. **Conference Giveaway**

   Katherine researched the pricing on the webcam privacy cover. The budget proposal includes enough funds to cover the costs, including possible imprinting on the item.

3. **Save the Date and Survey**

   Katherine will check with Karen Vail if any surveys have been received at this time. A second request will be sent to staff after winter break.

4. **Committee Help**

   Katherine will reach out to Emily Weinacker regarding what options this committee has to request additional committee help. There are currently four active committee members and more members are needed in order for this event to happen in June 2022.

5. **Next Meeting**

   Moving forward, the committee will meet bi-weekly beginning on January 12, 2022.