

Budget Year 2007-2008
Final Decision - RE: Request for New Resources
(Programs, Positions, Equipment or Facilities)

Present: Jo Berger, Patrick Burns, Scott Farnsworth, Utpal K. Goswami, James Horton, Rose Hurley, Bob Lynch, Steve Walker

Guests: Kirsten Adinaya, Tom Aldridge, Barbie Duncan, Connie Gilmore, Jane Hersch, Susan Howery, Marcee Keller, John Morgan, Tom Schumacher, Adrienne Tabar, Amy Welden, Barbara Wing, Chris Witbeck

#	Strategic Initiative	Requestor/ Dean/Director	Department	Nature of Request	Recommendation	Amount Submitted	Corrected Amount	Final Decision
1	1.1	John Morgan/ Utpal K. Goswami	CTEC	Request funds for mailings, additional supplies, faculty/staff travel, hosting various	John Morgan explained CTEC supports numerous programs, some new and his budget needs to be revised to include new program support funds. <i>Approve to move forward to PLT.</i>	\$7,000		Academic Affairs will fund w/in existing resources.
2	1.2	Lonnie Densberger/ Adrienne Tabar/ Utpal K. Goswami	Educational Talent Search/Student Affairs	Request funds for college visitations field trips	Adrienne Tabar said that ETS/SSS provides at-risk middle/high school students with opportunities to pursue higher education by providing direction and support. College visits are part of that effort. <i>Approve to move forward to PLT.</i>	\$8,090		Academic Affairs will attempt to fund some; will ask Foundation for support if necessary.
3	1.1	Ron Luellen/ John Morgan/ Utpal K. Goswami	Mining Program	Laptop computer for faculty - diesel instructor for mining program	John Morgan explained the Mining program is new- costs hard to identify until the program is in full operation- the instructor has to use special diagnostic equipment in the shop to teach. The laptop is a critical component of that instruction. Discussion followed that funding may come out of Utpal's budget. <i>Approve to move forward to PLT.</i>	\$2,000		John will include the equipment in with the lease/purchase scheduled funding source.
4	1, 1.1	Chris Witbeck/ Barbara Wing/ Utpal K. Goswami	Nursing and Allied Health	Computer and phone set-up for two office spaces- one for adjunct allied health and another for full-time pharmacy tech	Bob asked if this equipment could be funded by the grant; Chris said the grant didn't cover this expense. Discussion followed about funding coming from Utpal's budget. <i>Approve to move forward to PLT.</i>	\$3,154		Academic Affairs will fund w/in the capital appropriation.
5	2, 6	Jane Hersh/ Adrienne Tabar/ Utpal K. Goswami	Prescott Learning Center	Request for increase in part-time wage budget to fund additional staffing required to cover expansion of operating hours and services to Prescott, Prescott Valley, Chino Valley, and CTEC campuses	Jane Hersh discussed the district-wide emphasis on supporting student services. The funding request is to have tutors available for the occupational programs- specifically the gen ed component; and for front desk monitoring and support in the Learning Centers on the Verde campus and Prescott campus. She also wants to support CTEC and the Agribusiness Center. <i>Approve to move forward to PLT.</i>	\$12,000		The Foundation has resources to fund tutors; once the number is determined, will bring back for consideration to PLT.
6	1.6.8	Susan Howery/ Utpal K. Goswami	Prescott Valley Center	Request classroom desks and chairs to complete the Prescott Valley ITV room	Susan Howery requested funds to outfit the ITV room in PV with classroom desks and chairs to maximize the space for instruction. <i>Approve to move forward to PLT.</i>	\$36,600	\$14,806	Furniture will be funded through internal available resources.
7	2.4	Tom Aldridge/ Utpal K. Goswami	Presentation Technology Support Services	Equipment Upgrade on three campuses: Chino Valley Agribusiness Center; Prescott Campus; Verde Valley Campus	Tom Aldridge discussed the initial budget oversight of equipment replacement. Bob suggested reallocation of computers and equipment after the 1,800 computer usage can be determined, e.g., some computers-limited use, while others constant use. Patrick Burns will ask Tom to recalculate only the critical replacement of equipment. <i>Approve to move forward to PLT.</i>	\$204,803	\$70,000	Utpal will meet with Tom Aldridge to determine the value of what needs are critical replacement.

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8	1.2, 6.2	Adrienne Tabar/ Utpal K. Goswami	Student Affairs	Expenses to develop and implement a Student Leadership Council	Dr. Horton said that since the DGB has requested more student involvement, this funding request was important to approve. He suggested implementing a political science course to encourage students' participation in the legislative process in Phoenix. Adrienne Tabar said five students would be on the council this spring and next fall two more would be added. <i>Approve to move forward to PLT.</i>	\$6,440	\$20,405 (full-year cost)	Dr. Horton has funds from the Foundation to meet part of this request.
9	1.2, 3.5	Connie Gilmore/ Brett Markman/ Jeff Maifield/ Tom Schumacher/ Utpal K. Goswami	Verde LASS, SPS, Facilities	Add 120' of sidewalk to connect various parking lots on Verde Valley campus	Connie Gilmore explained the sidewalk needs on the Verde campus to connect pedestrian traffic to the affected buildings. Safety issue. Jo Berger said her budget could cover the expense. <i>Approve to move forward to PLT.</i>	\$3,000		Facilities will fund this request.
10	1.2	Amy Welden/ Barbara Duncan/ Tom Schumacher/ Adrienne Tabar/ Utpal K. Goswami	Verde Learning Center	Window blinds to minimize outside glare when students are using computers in the Verde Learning Center	Barbie Duncan mentioned that the windows in the Verde Learning Center face east and the glare from the windows make it difficult for students to see the computer screens. Jo Berger offered to meet the funding request from her budget. <i>Approve to move forward to PLT.</i>	\$1,673		Facilities will fund this request.
11	3.4, 6.1	Marcee Keller/ Jo Berger	YC Trail - Non-Motorized Transportation Committee	Request for construction and installation of two bridges that are necessary for the YC Trail to be finished	Marcee Keller and Kristen Adinaya discussed the funding request for two bridges that would finish the YC trail project. A grant is in place to match funds- involving the community in fundraising efforts was discussed. A redesigned storage bin bridge or donated Forest Service bridge was also discussed. <i>Approve to move forward to PLT.</i>	\$35,000		Dr. Horton recommended soliciting donations from fund-raising efforts; "used" engineered bridge may be donated by Forest Service.
12	2, 6	Alexandra Helm/ Tom Schumacher/ Utpal K. Goswami	Sedona Center for Arts and Technology	Funding to convert two part-time positions into one full-time position	Tom Schumacher expressed concern that seven part-time positions that were filled have vacated this year alone - full-time position will provide stability and continuity to the Sedona Center. <i>Approve to move forward to PLT.</i>	\$30,208	\$6,608	Request is on hold based on the uncertainty of revenue climate from state appropriations.
13	1.6, 6.1, 6.2	Connie Gilmore/ Patty Mikles/ Tom Schumacher/ Utpal K. Goswami	Verde Division of Liberal Arts and Social Sciences	Request funding for interim part-time art gallery assistant for spring 2008; this is a pilot program	Connie Gilmore and Tom Schumacher explained the funding request. Three art exhibits are showcased each semester; lots of work in the background- area high schools participated in November '07; huge success and great marketing tool for the college. <i>Approve to move forward to PLT.</i>	\$3,120	\$2,667	Academic Affairs request approved w/in existing resources.